

HostHostess - The St. Regis Venice



Luogo **Veneto, Venezia**
<https://www.annunci.it/x-665286-z>



POSITION SUMMARY

Greet guests and determine the number in their party. Seat guests by finding a clean, available table; pulling out chairs; placing clean/current menu in front of guest, etc. Guide guests through the dining rooms and provide any needed assistance. Move and arrange tables, chairs, and settings and organize seating for groups with special needs. Ensure place settings are appropriate and each guest has a napkin, clean silverware, and any other item that is part of the standard place setting. Check menus to ensure they are current, clean, plentiful, and wrinkle-free. Maintain cleanliness of work areas throughout the day, practicing clean-as-you-go procedures. Monitor dining rooms for seating availability, service, safety, and well being of guests.

Follow all company and safety and security policies and procedures; report accidents, injuries, and unsafe work conditions to manager; and complete safety training and certifications. Ensure uniform and personal appearance are clean and professional, maintain confidentiality of proprietary information, and protect company assets. Welcome and acknowledge all guests according to company standards. Speak with others using clear and professional language, and answer telephones using appropriate etiquette.

Develop and maintain positive working relationships with others, support team to reach common goals and objectives; and respect and accommodate the needs of different guests. Ensure adherence to established standards and procedures. Stand, sit, or walk for an extended period of time. May be required to carry objects weighing more than 10 pounds. May be required to assist other employees and other departments.

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Related Work Experience: No related work experience.

Supervisory Experience: No supervisory experience.

License or Certification: None

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