

HostHostess - The St. Regis Venice



Luogo **Veneto, Venezia**
<https://www.annunci.it/x-665286-z>



POSITION SUMMARY




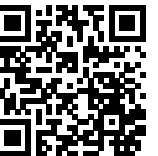






Greet guests and determine the number in their party. Seat guests by finding a clean, available table; pulling out chairs; placing clean/current menu in front of guest, etc. Guide guests through the dining rooms and provide any needed assistance. Move and arrange tables, chairs, and settings and organize seating for groups with special needs. Ensure place settings are appropriate and each guest has a napkin, clean silverware, and any other item that is part of the standard place setting. Check menus to ensure they are current, clean, plentiful, and wrinkle-free. Maintain cleanliness of work areas throughout the day, practicing clean-as-you-go procedures. Monitor dining rooms for seating availability, service, safety, and well being of guests.

Follow all company and safety and security policies and procedures; report accidents, injuries, and unsafe work conditions to manager; and complete safety training and certifications. Ensure uniform and personal appearance are clean and professional, maintain confidentiality of proprietary information, and protect company assets. Welcome and acknowledge all guests according to company standards. Speak with others using clear and professional language, and answer telephones using appropriate etiquette.

Develop and maintain positive working relationships with others, support team to reach common goals, and listen and respond appropriately to the concerns of other employees. Ensure adherence to company policies and standards, and, when necessary, suspend an employee for an extended period of time. Carry out other requests which are not more than one (1) hour, or 10 pounds, or assist in other tasks as requested by supervisor.

PREFERRED QUALIFICATIONS

Education: High school diploma or G.E.D. equivalent.

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Related Work Experience: No related work experience.

Supervisory Experience: No supervisory experience.

License or Certification: None

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